



BUILDING PERMIT APPLICATION

RESIDENTIAL CONSTRUCTION

COMMERCIAL CONSTRUCTION

1. **Owner:** _____ Address: _____ Phone: _____
Email: _____ Fax: _____
2. **Agent:** _____ Address: _____ Phone: _____
Email: _____ Fax: _____
3. **Contractor:** _____ Address: _____ Phone: _____
Email: _____ Fax: _____
4. **Plumbing Contractor:** _____ Address: _____ Phone: _____
Email: _____ Fax: _____
5. Plans by: _____ Address: _____ Phone: _____
6. To: Erect Alter Repair Extend Install Demolish
7. This building is: New Existing No. of Storeys _____
8. Street and Number : _____
9. Zoning: _____ Corner Lot: Yes No Folio: _____
10. Legal Description: Lot _____ Plan _____ D.L. _____ Block _____
Lot Size: Length _____ Width _____ Area _____
11. Easements _____ Fire Inspection _____ B.O.V. _____
Soil Permit _____ Development Permit _____
12. This building will be used for the following purposes only: _____
13. Garage or parking facilities will be provided for _____ cars, as stipulated in the off street parking section of Zoning Bylaw 553. (Maximum driveway grade for new single family dwellings 12%)
14. Size of Building: Width _____ Length _____ Height _____ Existing: Width _____ Length _____
15. Setbacks: Sideyard _____ Sideyard _____ Front _____ Rear _____
16. Type of Construction: Wood Frame Masonry Reinforced Concrete Steel Other _____
17. Type of Soil _____
18. Thickness of foundation walls: _____ Poured _____ Block _____ Other _____
19. Footing Size: _____
20. Plumbing: W.C. _____ Lav. _____ Tubs _____ Showers _____ Other _____
21. Service Connections (Qty. and Size): Sewer _____ Water _____ Storm Sewer _____
22. Heating: Gas Oil Electric Other (Specify) _____
23. **Brief Description of Work** _____
24. Confirm invert elevation of sanitary line with Civic Works Yes No

TOTAL CONSTRUCTION VALUE: _____

It is the responsibility of the owner or signing officer if the owner is a corporation, to determine if the work comes within the scope of the Architects Act or the Engineers and Geoscientists Act.

By granting this Application for Permit, the City of Castlegar assumes no responsibility whatsoever for opening roads and lanes or providing water or any other service for or in connection with the property concerned and the owner of the said property and other parties interested therein accept the Permit subject to these conditions.

The granting of the Permit does not relieve the signing officer if the owner is a corporation or owner from conforming to all requirements or every pertinent bylaw and regulation enforced within the City of Castlegar and the approval of any plans or specifications in support of this Application for Permit likewise does not excuse the applicant, occupier, authorized agent or owner from conforming to every bylaw and regulation.

In consideration of the granting of this permit, I/we agree that we are solely responsible for determining that foundation soil conditions are adequate and that the foundation inspections that the City conducts are for the purpose only of determining the sufficiency of the constructed foundations themselves and their siting with respect to zoning regulations. I/we also agree to release and indemnify the City of Castlegar, its Council/Board members, employees and agents from and against all liability, demands, claims causes of action, suits, judgments, losses, damages, costs, and expenses of whatever kind which I/we or any other person, partnership or corporation or our respective heirs, successors, administrators or assignees may have or incur in consequence of or incidental to the granting of this permit or any representation, advice, inspection, failure to inspect, certification, approval, enforcement or failure to enforce the City of Castlegar Building Bylaw or the British Columbia Building Code and I/we agree that the City of Castlegar owes me/us no duty of care in respect of these matters.

I have read the above agreement, release and indemnity and understand it.

Owner/Signing Officer

Telephone Number

Date

Coordinating Registered Professional

Telephone Number

Date

**PLEASE ATTACH A SCALED SITE PLAN
INDICATING PROPERTY LINES,
STRUCTURES AND SETBACKS.**

Information regarding setbacks can be obtained from the City's Zoning Bylaw:

www.castlegar.ca/bylaws.php

OFFICE USE ONLY:

COMMENTS: _____

Coordinated Professionals liability insurance provided.

_____ Date

DETAILS OF FEES

BUILDING AND DEVELOPMENT FEES	SYSTEM CODE	FEE	SERVICE CONNECTIONS	SYSTEM CODE	FEE
Building Permit	BP	\$	Storm Sewer Connection (01-1513-0000)	MSG1	\$
Plumbing Fee (\$8 x _____ fixtures)	BP	\$	Water Connection (05-1413-0000)	WACN	\$
Refundable Deposits (01-4462-0000)	MSG1	\$	Sewer Connection (15-1413-0000)	MSG1	\$
Water Usage Fee (05-1411-0000)		\$			
DEVELOPMENT COST CHARGES					
Sewer (X \$)	DCCS	\$			
Water (X \$)	DCCW	\$			
Drainage (X \$)	DCCD	\$	Other Charges/Fees ()	MSG1	
Road (X \$)	DCCH	\$	Other Charges/Fees ()	MSG1	
Open Space (X \$)	DCCO	\$	Other Charges/Fees ()	MSG1	

WORK ORDER/LOCATION CODE _____

TOTAL OF FEES - \$ _____

NOTES:

- (1) For construction of new single family dwellings, call for inspections on: siting, footings, drain tile (if required), damp-proofing, framing, below grade sewer, above grade plumbing, insulation, vapour barrier and final.
- (2) OCCUPANCY PERMIT IS REQUIRED BEFORE THE BUILDING IS OCCUPIED.
- (3) Permission is required from the Public Works Manager before paving driveways or landscaping boulevards.
- (4) CHECK SEWER AND WATER LOCATIONS AND DEPTHS PRIOR TO COMMENCING CONSTRUCTION.
- (5) Fees for service connections will be based on estimated costs as determined by the City. Upon completion of the installation, any outstanding costs or balance, based on the actual cost of installing the service will be surcharged or refunded to the applicant.

*	If a DP has been issued, have the conditions been met?
*	Will there be there Tangible Capital Assets ? YES <input type="checkbox"/> NO <input type="checkbox"/>

Permit No.

Code

Date

Building Official

Acknowledgements of Owner

I acknowledge that the owner of the land in respect of which this permit is issued is solely responsible for carrying out the work authorized by this permit in accordance with the Building Code and other applicable laws respecting safety, including the requirements of the Building Code in relation to soil conditions for building foundations.

I acknowledge that the owner of the land is also solely responsible for determining whether the work authorized by this permit contravenes any covenant, easement, right of way, building scheme or other restriction affecting the building site, and whether the work requires the involvement of an architect under the *Architect's Act* or an engineer or geoscientist under the *Engineers and Geoscientists Act*.

I acknowledge that the City of Castlegar provides a limited monitoring service in relation to building construction and does not, by accepting or reviewing plans, inspecting construction, monitoring the inspection of construction by others, or issuing building or occupancy permits, make any representation or give any assurance that the construction authorized by this permit complies in every or any respect with the Building Code or any other applicable laws respecting safety.

If the City of Castlegar has so indicated on this permit, I acknowledge that the City has issued the permit in reliance on the certification of a registered professional, engaged by me to provide such a certification, that the plans for the work authorized by the permit comply with the Building Code and other applicable enactments, and that the fee for the permit has been accordingly reduced. I acknowledge that the City of Castlegar, by issuing this permit or any occupancy permit, makes no representations to me or any other person as to any such compliance.

Name of Registered Owner (please print)

Signature of Registered Owner or
Authorized Signatory of Corporate Owner

Date: