

## COVID-19 COMMUNITY SUPPORT GRANTS CITY OF CASTLEGAR

As part of its response to COVID-19, the City of Castlegar is providing grants to charitable and non-profit groups that support the City's senior, homeless and vulnerable populations.

### Grant Eligibility & Funding Criteria:

- Successful applicants must provide services to seniors, homeless and vulnerable populations in Castlegar.
- Maximum grant amount per applicant is \$2,500. Any application over \$2,500 will be sent to Council for approval.
- Only one application per organization; however, organizations requesting additional funding will be forward to Council for approval.
- Grants will be disbursed on a first-come-first-served basis until a maximum of \$16,000 is disbursed or until all COVID-19 restrictions have been removed by the Province of B.C.

### Ineligible Expenses:

Ineligible expenses include, but are not limited, to the following:

- Anything NOT related to addressing the social well-being of those most vulnerable due to COVID-19.
- Primarily rehabilitative or health-focused in nature.
- Capital assets.
- Salaries & wages.
- Operating expenses required to sustain an organization that do not relate directly to service delivery in regards to COVID-19

### Submitting an Application:

Email applications to [grants@castlegar.ca](mailto:grants@castlegar.ca).

### For More Information:

please contact the City's Finance Department at 250-365-7227 or [grants@castlegar.ca](mailto:grants@castlegar.ca).



**COVID-19 Community Support Grants - Application Form**

**Organization Details:**

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_ BC Society Registration No.: \_\_\_\_\_

**Project Information:**

**Total Amount of funding Requested: \$** \_\_\_\_\_

Which vulnerable group (s) will this funding support:

- Seniors
- Homeless
- Other vulnerable population (please specify) \_\_\_\_\_

**Briefly describe how the grant will be used to support the vulnerable groups identified as it relates to COVID-19:**

**How many individuals do you expect to serve through this funding?**

Final Report

- Applicants who have received funding in previous years MUST provide the City with a **Final Report** that outlines how the funds were used before a new funding request is submitted for consideration. Failure to provide a final report will may affect future applications.

Recognition

In recognition of financial support provided through this grant, it is expected that the City of Castlegar receive appropriate recognition wherever possible. Please contact the City’s communication department for further information on how to properly recognize the City.

Signature and Declaration

I hereby certify that the information included with this application is complete, is true and correct to the best of my knowledge, and that I have been authorized by the Board of Directors to make this declaration and to submit this application on behalf of the above-named organization.

I hereby declare that if our organization is successful in obtaining a City of Castlegar Grant that we give the City of Castlegar (or a third party appointed by the City) the right to review the project / program for which the grant was obtained to ascertain whether grant monies received were used for the stated purpose(s) set out in this application.

<b>Signature</b>	<b>Position</b>	<b>Date</b>

**\*Freedom of Information and Protection of Privacy Act Statement:** Information collected on this form, or provided with this form, is collected under the general authority of the *Community Charter* and the *Freedom of Information and Protection of Privacy Act*, and is protected in accordance with the *Act*. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose. For further information regarding the collection, use, or disclosure of personal information by the City of Castlegar, please contact the Corporate Services Department at 250-365-7227.